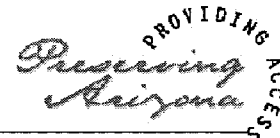# ARIZONA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS
GladysAnn Wells, Director

LAW AND RESEARCH LIBRARY DIVISION
General Information Services: (602) 926-3870   Legal Information Services: (602) 926-3948

JANET FISHER
Division Director

ONLINE RESOURCES
http://www.lib.az.us/is/databases/

AGENCY HOME PAGE
http://www.lib.az.us

FIND IT! ARIZONA
http://findit.lib.az.us/

CATALOG
http://asla.sirsi.net/

ELECTRONIC REFERENCE SERVICE
FIRSTSEARCH VIA ONLINE COMPUTER LIBRARY CENTER (OCLC)

OVERVIEW

Online Computer Library Center's (OCLC) **FirstSearch** is an online reference and bibliographic database service. For a flat fee, the State Library is able to provide access to 11 general reference databases.

DATABASES

The databases available through this service are listed below.

General and Reference

ArticleFirst: search the table of contents of over 20,000 publications
ClasePeriodica: index to articles in over 2,500 Latin American journals in the sciences and humanities
ECO (Electronic Collections Online): citations and abstracts from scholarly journals
GPO (Government Printing Office): more than 500,000 bibliographic records for U.S. government publications; includes congressional, judicial, and executive publications
NOTE: Since the Law and Research Library is the Regional Federal Depository Library for Arizona, it is more efficient to check the library's online catalog for this material.
PapersFirst: index of papers presented at worldwide conferences, congresses and symposia
ProceedingsFirst: index of the proceedings of worldwide conferences, congresses and symposia
World Almanac: **FULL TEXT** access to entries from:
Funk & Wagnall's New Encyclopedia
The World Almanac and Book of Facts
The World Almanac of the U.S.A.
The World Almanac of U.S. Politics
The World Almanac for Kids
WorldCat: millions of records of books, periodical titles, etc. that can be located in libraries worldwide
WorldCatDissertations: a separate database of the dissertations and theses listed in WorldCat

Education

ERIC: references to articles indexed in *Current Index to Journals in Education* (CIJE). (SOME **full text**)

Medicine/Health, Professional

MEDLINE: index to over 10.500 sources in all areas of medicine, including dentistry and nursing (SOME **full text**)

ACCESS

IP access from any Internet accessible computer in a Legislative building:
1. Go to **Online Resources** page: http://www.lib.az.us/is/databases/
2. Locate **FirstSearch**
3. Select Access at the **Legislature** or: http://firstsearch.oclc.org/FSIP
IP access from Law and Research Library computers:
1. Go to **Online Resources** page: http://www.lib.az.us/is/databases/
2. Locate **FirstSearch**
3. Select Access at the **State Library** or: http://firstsearch.oclc.org/FSIP
REMOTE access with a State Library Card (for State of Arizona officials and staff):
1. Go to **Online Resources** page (above) or: http://www.lib.az.us/is/databases/
2. Locate **FirstSearch**
3. Select: remote access w/ **State Library Card** or: http://www.lib.az.us/LibraryCard/

SEARCH FOR AN ARTICLE

Select the |Databases| tab to bring up a screen which lists all databases available in the BASIC service.
Select the **ArticleFirst** database (the first database listed).

In the **Keyword** box, enter your keywords, phrase or Boolean search. For example:

Keyword:	enter: ***Piestewa***
Phrase:	enter: ***Navajo Nation***
Boolean search:	enter: ***(Arizona OR AZ) AND (biotech*)***
	NOTE: the * indicates that a word has been truncated and the system will search for any words that start with the stem listed, e.g., biotechnology, etc. This is also helpful when searching for verbs and other words with a variety of endings.

Select the **Search** button.

Select a record from the List of Records to get a Detailed Record with a full citation.

Select the 🖨 icon (third from the left at the top of the record) to get a printer friendly version of the record.

It is possible that the full text of the article might be found in one of the State Library's online services. For example, if the article is from a law journal, it might be found in the Hein Online database. Also, full-text articles from nearly 3,500 journals can be found in the ProQuest® ABI/Inform Complete™ service. And feel free to contact the State Library at (602) 926-3870 and request an article through interlibrary loan.

To return to the FirstSearch results screen, select **List of Records** tab from the blue menu bar.

SEARCH THE WORLD ALMANAC

Under the **Databases** tab (second tab on the left), select **List All Databases** (first option).

Select the **WorldAlmanac** database (third database from bottom).

In the **Keyword** field, enter: ***Arizona copper***

Select the **Search** button.

Select the **COPPER** entry from the list of records found.

Select the 🖨 icon (second from the left at the top of the results section) to get a printer friendly version of the article.

Note: If your browser print menu is not automatically opened, select the browser print option (this could be a picture of a printer at the top of the screen or select the **Print** option under the **File** menu at the top of the screen).

To return to the FirstSearch results screen, select **List of Records** tab from the blue menu bar.

SEARCH ELECTRONIC COLLECTION ONLINE

Under the **Databases** tab (second tab on the left), select **List All Databases** (first option).

Select the **ECO** database (fourth database from top).

In the **Keyword** field, enter: ***Arizona AND (jury OR juries)***

Select the **Search** button

Select the **Permitting Jury Discussions During Trial: Impact of the Arizona Reform** entry. This is a bibliographic citation and not the full text of the article and if you select **Libraries worldwide that own item** you can see that the Law and Research Library (a Division of Arizona State Library, Archives and Public Records) owns the publication. Feel free to call the Library at 926-3870 and ask that a copy of the article be sent to the Electronic Reference Service workstation that is closest to you. However, the full text of the article can also be found on the ProQuest® ABI/Inform Complete™ service.

SEARCH FOR A BOOK

Under the **Databases** tab (second tab on the left), select **List All Databases** (first option).

Select the **WorldCat** database (second database from bottom).

In the **Keyword** field, enter: ***"light pollution" AND Arizona***

Select the **Search** button

Look for a record of a book that you want and select the Libraries Worldwide link under that record. With this information, call the Law and Research Library at 926-3870 and ask that a copy of the book be ordered for you through interlibrary loan.

EXERCISE

Search for articles about Arcosanti

EXIT:

select the **Exit** tab (second link from the right near the top of the FirstSearch screen).